



CitiService News

October 1, 2014 | Issue No. 10

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Bank documents: updating the address details





Dear Sirs or Madams,

We kindly remind you that if you need to change your address data in the banking systems, you are required to submit a request to the Bank to update such data. This will ensure quick and smooth delivery of communications sent to you by the Bank.

Bank account: changes in the account documentation – new forms only

Please note that we accept the old and new versions of bank account forms (such as specimen signature file) until **September 30, 2014**. Starting from **October 1, 2014**, your instructions will only be performed based on **new forms**. You can obtain the **current forms** from **your Relationship Manager** or from **CitiService Officers**.

Service Shortcuts

-  Except from the Table of Fees and Commissions
-  Foreign Exchange Rates
-  CitiService News
-  Market Analyses

CitiDirect: new setup request forms for CitiDirect and CitiDirect EB

Please be advised that starting from **October 1, 2014**, your instructions will only be performed if provided on new CitiDirect setup request forms, available on citidirect.pl and citidirecteb.pl in the **Documents** section.



Bank holidays in October and November 2014

Due to currency holidays (bank holidays in specific countries), customer instructions placed on the following days in October and November 2014 will be processed on subsequent business days:

October

- 01 - BWP, CNY, HKD
- 02 - CNY, HKD, INR
- 03 - ILS, KRW, KWD, SAR
- 06 - AED, BHD, EGP, INR, JOD, KWD, LBP, MAD, MYR, OMR, PHP, PKR, QAR, SAR, SGD, TND, TRY
- 07 - AED, JOD, KWD, OMR, QAR, TRY
- 08 - HRK, JOD, PEN, QAR
- 09 - ILS, UGX
- 10 - ANG, TWD
- 13 - ARS, CAD, COP, JPY, USD
- 15 - MWK, TND
- 16 - ILS
- 20 - JMD, KES
- 23 - HUF, MKD, MUR, MYR, SGD, THB
- 27 - NZD
- 28 - CZK
- 29 - TRY
- 31 - CLP

November

- 01 - COP, INR, JPY, LBP, PKR, RUB
- 04 - PKR, RUB
- 06 - ARS, MAD
- 11 - CAD, PLN, USD
- 17 - COP, CZK, MXN
- 18 - LVL, MAD, OMR
- 19 - OMR,
- 24 - ARS, JPY
- 27 - USD
- 28 - ALL